



CITY OF CEDAR RAPIDS
invites applications for the position of:

Water Distribution Engineering Manager

SALARY: \$89,897.60 - \$125,819.20 Annually

OPENING DATE: 11/08/22

CLOSING DATE: 11/22/22 04:00 PM

DESCRIPTION:

Do you possess the skill to motivate others, see the long-term goals and impacts of current decisions, and are self-sufficient? The City of Cedar Rapids is seeking a Water Distribution Engineering Manager. The ideal candidate is a self-starter with an outstanding ability to get teams to work together, efficiently. Problem solving, monitoring, innovating, and leading others are keys to success in this role. At the City, we are committed to employing individuals who reflect our community's diverse backgrounds and this position is crucial in the success and strategic direction of a growing and evolving community.

We appreciate and leverage the vast experience individuals bring beyond the technical requirements of a job. If you are an individual with similar experience listed here please consider applying. Experience and skills combined with commitment to our core values is key to building a greater community now and for the next generation; therefore, we encourage people from all backgrounds to apply to this position. Any person who anticipates needing accommodations for any part of the recruitment process please contact Katie Ulmer (k.ulmer@cedar-rapids.org or 319-286-5138).

What is in it for you?

The City provides outstanding pay, benefits and time off. With participation in the Wellness Program, the Choice Family PPO plan cost is only **\$75.38 per month for 2023! Additionally we offer:**

- Medical co-insurance for participating providers of 90% plan / 10% employee
- Iowa Public Employee's Retirement Pension plans (IPERS), with a 9.44% City contribution and 6.29% employee contribution
- 11 paid holidays per year
- Up to \$3,000 per year in educational assistance
- 4 weeks of paid parental leave
- Generous flex leave (paid-time off)
- Annual pay increases
- Typically receive annual cost of living increase depending on budget
- 100% City paid basic life insurance
- Dental, vision, long-term disability, and supplemental life insurance
- Commitment to professional development
- View our non-bargaining [Choice Plan Benefits Summary](#).

[Cedar Rapids - Why you should live here!](#)

About the Position:

In this role, you will plan, organize, and direct the operations of the Water Distribution Engineering Division, and serve as a member of the Water Utilities leadership team.

**Position Schedule: Monday-Friday 7:00am-3:30pm; Ability to respond to emergencies
Salary: \$89,897.60 annually to commensurate with experience**

Successful completion of a pre-employment background check, physical examination (if applicable) and drug screen are required prior to employment with the City of Cedar Rapids. The City of Cedar Rapids does not offer sponsorship for employment authorization.

EXAMPLES OF ESSENTIAL DUTIES:

- Manages and oversees the installation, operations, and maintenance of water distribution system capital improvement programs and projects including budget activities
- Supervises the work of assigned personnel, including assigning and reviewing work, providing guidance, and conducting performance evaluations
- Reviews work to secure planned improvements and spearhead any corrections; approves developer initiated project management and in-house design plans and specifications
- Oversees permitting for minor water main extensions
- Supports engineering needs for the maintenance and meter shop, prepares annual contracts for service line repairs, and concrete repairs
- Manages information requests and permit application review
- Conducts proposal research; directs computer hydraulic modeling studies and develops distribution system enhancement strategies
- Prepares engineering reporting and leads quality assurance
- Performs related work as required

TYPICAL QUALIFICATIONS:

Required Education and Experience

- Bachelor's Degree in Civil Engineering or related engineering field and
- Five (5) to seven (7) years' supervisory experience in engineering design and construction oversight of water and wastewater treatment, collection, and distribution systems or
- An equivalent combination of education and/or experience
- Excellent written, verbal and interpersonal communication skills
- Experience with contract documents, engineering agreements, utilities financing, and project scheduling
- Proficiency with Microsoft Office
- Ability to work collaboratively with a diverse population

Required Licenses or Certifications

- Licensed as a Professional Engineer in the State of Iowa or if issued by another state, the ability to obtain within 6 months
- State of Iowa Grade 4 certification in water distribution or the ability to obtain within 2 years

SUPPLEMENTAL INFORMATION:

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cedar-rapids.org/>

Position #NB067- 11/08/2022
WATER DISTRIBUTION ENGINEERING MANAGER
KU

101 First Street SE
Cedar Rapids, IA 52401
319-286-5000

k.ulmer@cedar-rapids.org

Water Distribution Engineering Manager Supplemental Questionnaire

- * 1. Please briefly describe your experience in engineering design and construction oversight of water and wastewater treatment, collection, and distribution systems.

- * 2. Are you currently licensed as a PE? If so, in what state?

- * 3. If selected for this position, are you willing and able to obtain a Grade IV Water Distribution Operators license issued by the State of Iowa within 12 months of hire?
 - Yes
 - No
 - Already possess Grade IV Water Distribution Operator's license issued by the State of Iowa

- * 4. Upon employment with the City of Cedar Rapids, any secondary employment outside of the position you are hired for must be approved by the Department Director as well as Human Resources Director. (See Section 2, Subsection 06 (2.06) of the City's Personnel Policy here: <https://bit.ly/CR-206>). Please initial below if you acknowledge that you would adhere to this policy if selected for this position.

- * 5. What are your salary expectations?

- * Required Question