



CITY OF CEDAR RAPIDS
invites applications for the position of:

Environmental Specialist I

SALARY: \$55,993.60 - \$75,587.20 Annually

OPENING DATE: 06/30/22

CLOSING DATE: 07/14/22 04:00 PM

DESCRIPTION:

Are you passionate about the environment and want to make a difference for your community? The City of Cedar Rapids is seeking an Environmental Specialist I to join our organization. Are you self-motivated and are willing to take ownership of our flow monitoring network? Do you enjoy interpreting data and working collaboratively? If your answer was yes to each of our three questions above, apply today to enjoy a rewarding and meaningful career. At the City, we are committed to employing individuals who reflect our community's diverse backgrounds and this position is crucial in the success and strategic direction of a growing and evolving community.

We appreciate and leverage the vast experience individuals bring beyond the technical requirements of a job. If you are an individual with similar experience listed here please consider applying. Experience and skills combined with commitment to our core values is key to building a greater community now and for the next generation; therefore, we encourage people from all backgrounds to apply to this position. *Any person who anticipates needing accommodations for any part of the recruitment process please contact Katie Ulmer (k.ulmer@cedar-rapids.org or 319-286-5138).*

What is in it for you?

The City provides outstanding pay, benefits and time off. With participation in the Wellness Program, the Choice Family PPO plan cost is only **\$63.88 per month for 2022! Additionally we offer:**

- Medical co-insurance for participating providers of 90% plan / 10% employee
- Iowa Public Employee's Retirement Pension plans (IPERS) with a 9.44% City contribution and 6.29% employee contribution
- 11 paid holidays per year
- Up to \$3,000 per year in educational assistance
- 4 weeks of paid parental leave
- Generous flex leave (paid-time off)
- Annual pay increases
- Typically receive annual cost of living increase depending on budget
- 100% City paid basic life insurance
- Dental, vision, long-term disability, and supplemental life insurance
- Commitment to professional development
- View our non-bargaining [Choice Plan Benefits Summary](#).

About the Position:

In this role, you will be responsible for our Flow-Monitoring System for the City's sanitary sewer network. Your task is to maintain equipment, analyze data and collaborate with the City team on system improvements. You will also play a critical role in monitoring areas for stormwater compliance for the City. This role collaborates with the Environmental, Sewer, Engineering, and Stormwater teams to attain overall environmental compliance for the City and to meet and exceed the City-wide goals.

Position Schedule: Monday-Friday 7:00am-3:30pm**Salary: \$55,993.60 annually to commensurate with experience**

Successful completion of a pre-employment background check, and drug screen are required prior to employment with the City of Cedar Rapids.

The City of Cedar Rapids does not offer sponsorship for employment authorization.

EXAMPLES OF ESSENTIAL DUTIES:

- Performs construction site inspection to ensure compliance with regulations and standards
- Reviews plans, permits, and encroachment reviews and communicates necessary revisions to the appropriate party
- Manages maintenance contract for City-owned green infrastructure practices
- Responds to drainage complaints from residents; assesses complaints and performs site visits
- Collaborates with other departments as well as key outside entities to achieve compliance and environmental program goals
- Maintains and updates databases and records regarding compliance and corrective actions
- Inspects and takes samples as needed from storm water outfalls
- Assists in the calibration of troubleshooting analytical and field equipment
- Performs related work as required

TYPICAL QUALIFICATIONS:**Required Education and Experience**

- Bachelor's Degree in environmental engineering, environmental science, biology, chemistry, or related field and
- Three to five years of experience in coordinating environmental compliance and energy management activities or
- An equivalent combination of education and/or experience
- Excellent written, verbal and interpersonal communication skills
- Proficiency with Microsoft Office
- Ability to work collaboratively with a diverse population

Required Licenses or Certifications

- EnviroCert International Certified Professional in Erosion and Sediment Control (CPESC) within three years of employment

SUPPLEMENTAL INFORMATION:

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cedar-rapids.org/>

Position #NB517- 06/30/2022
 ENVIRONMENTAL SPECIALIST I
 KU

101 First Street SE
 Cedar Rapids, IA 52401
 319-286-5000

k.ulmer@cedar-rapids.org

Environmental Specialist I Supplemental Questionnaire

- * 1. Please briefly describe your experience working with in-field flow monitoring equipment.

- * 2. Please briefly describe your experience working with stormwater compliance-related rules and regulations.

- * 3. Please briefly describe your experience collecting and analyzing environmental samples for compliance purposes.

- * 4. Upon employment with the City of Cedar Rapids, any secondary employment outside of the position you are hired for must be approved by the Department Director as well as Human Resources Director. (See Section 2, Subsection 06 (2.06) of the City's Personnel Policy here: <https://bit.ly/CR-206>). Please initial below if you acknowledge that you would adhere to this policy if selected for this position.

- * 5. What are your salary expectations?

- * Required Question