



## City of Ankeny Iowa Utilities Operator I - Wastewater

<b>SALARY</b>	\$27.58 - \$33.87 Hourly \$57,356.00 - \$70,441.00 Annually	<b>LOCATION</b>	1102 SE Creekview Dr, Ankeny
<b>JOB TYPE</b>	Full Time	<b>JOB NUMBER</b>	00563
<b>DEPARTMENT</b>	MU - Wastewater	<b>OPENING DATE</b>	03/06/2024
<b>CLOSING DATE</b>	3/27/2024 11:59 PM Central		

### Function

The City of Ankeny is accepting applications for the fulltime position of Utilities Operator - Wastewater in the Municipal Utilities Department.

**Starting salary for fiscal year 2024, plus excellent benefits:**

- **Utilities Operator Assistant - \$24.82 per hour with no certifications.**
- **Utilities Operator I - \$27.58 per hour with a Grade I operator's certificate issued by the State of Iowa Department of Natural Resources (DNR) in a wastewater related field or the Iowa Water Environment Association (IAWEA).**

**Hours are Monday - Friday, 7 AM - 3:30 PM with additional on-call/overtime hours as needed.**

**Applications must be received by Wednesday, March 27, 2024 at 11:59 PM.** Interested individuals should apply and may attach a resume along with any certifications held and a detailed cover letter expressing interest. *Pre-employment physical, drug screen and background check required.*

*To advance in the hiring process, you must pass a civil service exam to be administered to all qualified applicants. Additional information will be emailed on **Thursday, March 28, 2024**. Please check your email (and junk email) for testing information. Contact HR if you do not receive the testing information on 03/29/24.*

### Principal Duties and Responsibilities

- Assist other personnel as directed in the operation, maintenance, and repairs of the Municipal Utilities facilities and sewer collection system.
- Record readings from meters, gauges, and related controls and equipment to maintain proper pumping rates, flows, and to make necessary minor operational or mechanical adjustments.
- Maintain records.
- Recognize and evaluate potential operational or mechanical problems and advise operational staff or supervisor.
- Assist the public by listening to complaints, inquiries, and problems, and taking the appropriate actions necessary to correct them and advise the supervisor or superintendent when necessary.
- Complete routine maintenance and minor repairs on all operational equipment, buildings, grounds, vehicles and appurtenances as directed including general cleaning.
- Respond to sewer service calls, lift station and manhole monitor alarms, and other emergencies as directed.

- Perform basic field tests.
- Perform office duties as assigned.
- Assist other city departments as directed.

## Entry Requirements and Skills

- Graduation from high school or an equivalent.
- Ability to establish and maintain effective working relationships with co-workers and the public, ability to keep accurate and legible records, and have the ability to recognize occupational hazards and follow established safety precautions.

**Utilities Operator Assistant – Wastewater** - If hired with no certification, must be able to obtain, within one (1) year from date of hire, a Grade I operator's certificate issued by the State of Iowa or IAWEA in a wastewater related field.

- Shall maintain a valid driver's license issued by the State of Iowa and will be required to obtain a commercial driver's license (CDL) issued by the State of Iowa as a condition of employment.

**Utilities Operator I - Wastewater** – One (1) year of combined experience in the operation and maintenance of a sewer collection system, or a wastewater treatment facility. Or possess an equivalent amount of education and experience recognized by the Iowa Department of Natural Resources or IAWEA. Possess a Grade I operator in a wastewater related field or possess the IAWEA voluntary wastewater collection system operator certification.

- Shall maintain a valid commercial driver's license (CDL) issued by the State of Iowa as a condition of employment.

### WORKING CONDITIONS:

- Will be required to perform duties during off-hour emergencies, weekends, or holidays.
- May be exposed to a variety of chemicals, noxious odors, gases, high voltage, and other potentially hazardous working conditions as well as all types of weather conditions and extremes.
- Will be required to operate employer's vehicles and related equipment.

### PHYSICAL REQUIREMENTS:

- Must be insurable.
- Must be sighted.
- Must be able to hear normal conversation.
- Must be able to speak clearly at normal rate of conversation.
- Must keep regular and reliable attendance at work.
- Must be able to kneel, squat, bend, twist, climb, lie on creeper, and work over head.
- Must be able to work on equipment located over head, above or below the waistline.
- Must be able to work in wet environments.
- Must be able to climb into or out of employer's equipment.
- Must be able to remove and replace manhole covers weighing up to 80 pounds with a lever.
- Must be able to climb into and out of 22 inch openings.
- Must periodically lift and carry, for short distances, heavy objects weighing up to 75 pounds.
- Must be able to climb and descend ladders and stairs, and walk over uneven terrain.
- Must be able to lift and move items weighing up to 150 pounds with the assistance of another employee but without assistance of a portable hoist.
- Must be able to use tools weighing 30 pounds or more.

**Agency**

City of Ankeny Iowa

**Address**

410 West 1st St

Ankeny, Iowa, 50023-1557

**Phone**

515-965-6400

**Website**

<http://www.ankenyiowa.gov>