



City of Ankeny Iowa
Utility Locator - Seasonal

SALARY	\$18.00 Hourly	LOCATION	Bldg B, Ankeny
JOB TYPE	Temporary/Seasonal	JOB NUMBER	00548
DEPARTMENT	Municipal Utilities	OPENING DATE	01/05/2024
CLOSING DATE	1/28/2024 11:11 AM Central		

Function

The City of Ankeny is accepting applications for a seasonal position as a Utility Locator with the Water Division - Municipal Utilities Department.

Starting salary is \$18.00 per hour, no benefits.

Hours: 7 AM - 3:30 PM, Monday - Friday.

The position will begin March 4, 2024 and end in December 2024.

Applications must be submitted by Sunday, January 28, 2024. Interested individuals should apply online with the [City of Ankeny](#) and attach a resume. Pre-employment drug screen and background check required.

Principal Duties and Responsibilities

- Accurately identifies, maps, and marks the location and depth of all City owned utilities to include water main, sanitary sewer, storm sewer, fiber optics, etc. to help prevent any damage by contractors or others digging near City facilities or utilities.
- Uses a variety of techniques to locate and measure utilities including electrical, magnetic, maps, construction plans or other documents.
- Maintains accurate records and documents interactions, site information, utilities, and any other required or important information within our databases and LAMA software.
- Coordinates with City employees, contractors, builders, engineers, etc. regarding current and upcoming projects with respect to their needs for any locating work.
- Establish and maintain effective working relationships with City employees, residents, and contractors.
- Assist other locating personnel within the water division as needed.
- Perform other duties and responsibilities as assigned or needed.

Entry Requirements and Skills

- Graduation from high school or an equivalent.
- Previous locating experience is helpful, but not required.
- Ability to establish and maintain effective working relationships with co-workers and the public, ability to keep accurate and legible records, and have the ability to recognize occupational hazards and follow established safety precautions.

- Knowledge of general construction, and graphic information systems (GIS); knowledge of the materials, methods, and practices of public and private construction; ability to read and interpret engineering plans for public and private construction including proposed improvements as well as existing infrastructure; ability to communicate ideas to others; ability to organize and maintain multiple projects at one time handle confidential information in a sensitive manner, solve problems, and concentrate in diverse work setting.
- Knowledge of computer aided drafting (CAD), and graphic information system (GIS) software are helpful, but not required.

REQUIRED SPECIAL QUALIFICATIONS:

- Shall be able to maintain a valid motor vehicle operator’s license issued by the State of Iowa.

- Constant walking, standing, or stooping in the field to complete work.
- Climbs and walks over uneven terrain including job sites as necessary.
- Works outdoors in all seasonal environments.

PHYSICAL REQUIREMENTS:

- Work requires the occasional exertion of up to 50 pounds of force.
- Must be insurable.
- Must be sighted.
- Must be able to hear normal conversation.
- Must be able to speak clearly at normal rate of conversation.
- Must be able to kneel, squat, and walk.
- Must be able to move up and down ladders and stairs.
- Must be able to work in wet, snow/icy weather conditions.
- Must keep regular and reliable attendance at work.

Agency

City of Ankeny Iowa

Address

410 West 1st St

Ankeny, Iowa, 50023-1557

Phone

515-965-6400

Website

<http://www.ankenyiowa.gov>