Online Member Forums: Posting Information

1. Log In as a member with your Username and Password. Then click on the Community Forum link in the Member Menu located under your name badge on your Profile Main Page.



2. This will direct you to the Community Forum page where you will see a list of current forums. Please click on the one you wish to connect to.

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	Community Forum Board Latest Forum My Index Posts Profile Posts	Pending Last Posts	Welcome Monica Stutzman visit was 07/05/2017 12:55:28 PM	Quick Links Local Mees & Drinks Mere & Write, News	
	Iowa Section Career Center			Newsletters IoWARN News	
	Forums	Topics	Posts Last Post	MV PROFILE MAIN PAGE	
	Job Board- Iowa Section This forum is set up as a vehicle for post and notifying members of career opport in the water industry in Iowa. Please con info@sawa-ia.org if you have a job open that you with to have posted.	ting unities 0 itact 0	0	Upcoming Events The log 23, 2017 Fail Short Course Ceeper, Bert Course Lagors 10, 2027	
	Discussion forum			AWWA Iowa Annual Conference	
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	Member News News about AWWA-IA members may wil Innow about other AWWA-IA members	sh to 2	Retirement Announcement: Congratulations to 0 Dennis Clark! @ hy Magica Statema	Our Sponsors	

3. The next screen will show any conversations under that forum. You may view or comment on any current topics. If you wish to create a new topic, click on the "New Topic" button:



4. That will direct you to the New Topic form where you may create your message, attach appropriate documents, files or images. To attach a document, you click on the "Choose File" button. Then select the appropriate file in your computer and click the Upload button. You may also create a link to an online site with the "link" icon or add an image in the body of the message with the icon that looks like a tree. When you've created your message, you may Preview, Submit or Cancel it.



Once it is submitted, a notification will be sent out to the members who have elected to receive this information.



If the system allows for this type of post, members will be able to post a reply/comment on your post in order to create a discussion. They may also unsubscribe to the post, mark it as a favorite or lock/move the topic.



If you have any questions, please contact the AWWA-IA office at info@awwa-ia.org.